

whether the information will have practical utility;

- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;

- Enhance the quality, utility, and clarity of the information to be collected; and

- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

**Current Actions:** The Department has not modified the ICR incorporated in the April 8 Interim Rules, but intends to submit the ICR to OMB for continued clearance. Comments received in response to this notice will be incorporated in the submission to OMB. The existing collection of information should be continued because it implements disclosure provisions mandated by the portability provisions enacted in section 701 of HIPAA. Specifically, this ICR implements statutory requirements for establishing prior creditable coverage. Under the April 8 Interim Rules, a group health plan is obligated to provide a written certificate of information suitable for establishing prior creditable coverage of a participant or beneficiary. To the extent that a certification is not available or is inadequate to prove prior creditable coverage, alternative methods of establishing creditable coverage are provided.

The April 8 Interim Rules offer model certification and notice forms to be used by group health plans and health insurance issuers, containing the minimum information mandated by the statute.

**Agency:** Department of Labor, Pension and Welfare Benefits Administration.

**Title:** Establishing Prior Creditable Coverage.

**Type of Review:** Extension of a currently approved collection.

**OMB Number:** 1210-0103.

**Affected Public:** Business or other for-profit, Not-for-profit institutions, Individuals or households.

**Frequency of Response:** On occasion.

**Respondents:** 15,604.

**Responses:** 8,000,000.

**Total Estimated Burden Hours:** 336,060.

**Total Burden Cost (Operating and Maintenance):** \$31,800,000.

Comments submitted in response to this notice will be summarized and/or included in the request for Office of Management and Budget approval of the

information collection request; they will also become a matter of public record.

Dated: December 22, 1999.

**Gerald B. Lindrew,**

*Deputy Director, Office of Policy and Research, Pension and Welfare Benefits Administration.*

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**BILLING CODE 4510-29-M**

## NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

[Notice 99-163]

### NASA Advisory Council (NAC), Space Science Advisory Committee (SScAC), Sun-Earth Connection Advisory Subcommittee.

**AGENCY:** National Aeronautics and Space Administration.

**ACTION:** Notice of meeting.

**SUMMARY:** In accordance with the Federal Advisory Committee Act, Pub. L. 92-463, as amended, the National Aeronautics and Space Administration announces a meeting of the NASA Advisory Council, Space Science Advisory Committee, Sun-Earth Connection Advisory Subcommittee.

**DATES:** Tuesday, January 25, 2000, 8:30 a.m. to 5 p.m.; Wednesday, January 26, 2000, 8:30 a.m. to 5 p.m.; and Thursday, January 27, 2000, 8:30 a.m. to 12 Noon.

**ADDRESS:** National Aeronautics and Space Administration, 300 E Street, SW, Conference Room 7H46, Washington, DC 20546.

#### FOR FURTHER INFORMATION CONTACT:

George L. Withbroe, Code S, National Aeronautics and Space Administration, Washington, DC 20546, (202) 358-2150.

**SUPPLEMENTARY INFORMATION:** The meeting will be open to the public up to the capacity of the room. The agenda for the meeting is as follows:

Overview of Strategic Plan and Present Status

Roadmap Process & Lessons Learned  
Roadmap Team

Office of Space Science Status Report  
Living with a Star Initiative and Status  
Global Electrodynamics Connector  
Education/Public Outreach Processes  
and Status Review in Sun-Earth Connection

It is imperative that the meeting be held on these dates to accommodate the scheduling priorities of the key participants. Visitors will be requested to sign a visitor's register.

Dated: December 16, 1999.

**Matthew M. Crouch,**

*Advisory Committee Management Officer, National Aeronautics and Space Administration.*

[FR Doc. 99-33557 Filed 12-27-99; 8:45 am]

**BILLING CODE 7510-01-P**

## NATIONAL INSTITUTE FOR LITERACY

### Meeting Notice

**AGENCY:** National Institute for Literacy.

**ACTION:** Notice of meeting.

**SUMMARY:** This notice sets forth the schedule and proposed agenda of a forthcoming meeting of the National Institute for Literacy Board (Board). This notice also describes the function of the Board. Notice of this meeting is required under Section 10(a)(2) of the Federal Advisory Committee Act. This document is intended to notify the general public of their opportunity to attend the meeting.

**DATE AND TIME:** January 12, 2000 from 10 a.m. to 4:30 p.m.

**ADDRESS:** National Institute for Literacy, 1775 I Street, NW, Suite 730, Washington, DC 20006.

#### FOR FURTHER INFORMATION CONTACT:

Shelly Coles, Executive Assistant, National Institute for Literacy, 1775 I Street, NW, Washington, DC 20006. Telephone (202) 233-2027.

**SUPPLEMENTARY INFORMATION:** The Board is established under Section 384 of the Adult Education Act, as amended by Title I of Pub. L. 102-73, the National Literacy Act of 1991. The Board consists of ten individuals appointed by the President with the advice and consent of the Senate. The Board is established to advise and make recommendations to the Interagency Group, composed of the Secretaries of Education, Labor, and Health and Human Services, which administers the National Institute for Literacy (Institute). The Interagency Group considers the Board's recommendations in planning the goals of the Institute and in the implementation of any programs to achieve the goals of the Institute.

Specifically, the Board performs the following functions: (a) Makes recommendations concerning the appointment of the director and the staff of the Institute; (b) provides independent advice on operation of the Institute; and (c) receives reports from the Interagency Group and Director of the Institute. In addition, the Institute consults with the Board on the award of fellowships.

The National Institute for Literacy Advisory Board will be meeting on January 12, 2000. The Board will